Instructions for Authors

Thank you for choosing to submit your paper to ACTA Press. On this page, you can find instructions to help move your paper smoothly through peer review, production, and publication. Please follow the instructions thoroughly to ensure your paper matches our journal requirements and to avoid any delays due to formatting issues.

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- Original, unpublished papers

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- Tutorial papers

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Preparing Your Paper

1. Formatting Instructions

The formatting specifications for both initial paper and final paper submissions are identical and must be followed exactly.

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All papers must be written in English using British or Canadian. Abbreviations are spelled out at first mention, but not thereafter unless there is good reason to do so. For editorial guidelines, refer to The Chicago Manual of Style, seventeen edition, The University of Chicago Press, 2010.

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Initial and final papers must contain the following sections: title, abstract, key words, introduction, body, conclusion, and references. Final papers must also include author information (under the title) and biographies (at the end of the paper). Author information is to include each author's full name, affiliation, postal address, telephone number, and email address. One author will need to be identified as the corresponding author. The biography section is mandatory for the final paper and must **NOT** be present in the initial paper. An acknowledgments section is optional.

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We request that you go through the initial_paper_checklist or the final_paper_checklist of formatting specifications and check off each item as it is completed. Compliance with these formatting instructions will expedite the publication process and ensure high-quality publication of your work.

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Your final paper (text and embedded figures) must be sent as

- an MS Word document

*NOTE: Camera-ready copies will **NOT** be accepted.*

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Include a brief biography for all authors at the end of your final paper. Small passport-size photographs of the authors should also be included.

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